

# Houston Area Service Committee of NA

## Minutes of October 29, 2017

**Call to Order:** 1:00 pm, Serenity Prayer

**Readings:** Twelve Traditions, and Twelve Concepts; Service Prayer

**Roll Call:** George D. conducted the roll call. There were 8 GSRs present, along with 9 elected trusted servants. Please see Roll Call attachment. One new group recognized (Twisted Sisters).

### **Key Administrative Reports**

Recorder's Report – A call for any corrections to the minutes was made by Heather M. No corrections were noted, and the minutes were approved as submitted.

Facilitator's Report –The agenda was reviewed, and no new items were added. A written report was distributed prior to the meeting (also attached). Heather M. mentioned a few items from the report.

Treasurer's Report – Steve P. distributed the financial statements for September 2017 and reviewed the status of current funds. Prudent reserve is \$2500. The beginning balance above the prudent reserve is \$862.76. The meeting schedules invoice for last month has been paid in full. There were donations made to WSC for \$73.88 and RSC \$147.77. ASC 7<sup>th</sup> Tradition donations is \$1,041.55. A written report was distributed prior to the meeting (also attached). A Square reader is needed for ASC events. A member offered to donate one. The non-chip readers can be ordered at no cost. A written report was distributed prior to the meeting (also attached).

### **Group Reports** – Key announcements and events:

Chance for Freedom – Average number in attendance is 8-10. Positions are filled.

Anniversary/Birthday celebrations is the last Friday of the month at 3940 Vista Rd.

Hope Sweet Hope –Average number in attendance is 8-15. Positions are filled. Donate to ASC quarterly.

New Pathfinders – Meetings on Monday, Tuesday, and Wednesdays @ 8 pm. Average number in attendance is 5-7. Tuesday attendance is low. `Positions are filled. Anniversary/Birthday is the first Monday of the following month.

Third Coast – New GSR is LaVerne Mc. Donation to ASC \$110. Average number in attendance is 20. Positions are filled. Planning a Christmas marathon meeting slots are available.

Phoenix Group – Meetings being held at Third Coast on Tues/Thurs @ 7:30pm. Average number in attendance is 5, meeting needs support.

Hugs Not Drugs – Donation to ASC. Times and location on schedule are correct. Flyer for Thanksgiving Event on website. Average number in attendance is 20-30. Group conscience held second Monday at 2101 W. 34<sup>th</sup> street. Positions are filled. Anniversary/Birthdays celebrations are the first Monday at 8pm. Group is concerned because their building is up for sale.

Twisted Sisters – Average number in attendance is 10-20 women. Positions are filled.

Anniversary/Birthday are the first Wednesday of the month. Meeting is called “Take Action Recovery” and is open to all women.

TSTB – Donation to ASC \$170.20, Average number in attendance is 25-30. Group conscience is held every second Thursday at 6:30 pm. Anniversary is July 2018.

Alive and Kickin’ – Needs support. Flyers on website for November 18<sup>th</sup> (Thanks you for recovery feast), on Thanksgiving Day there will be food served as well.

Sooner the Better – Average number in attendance is 27. Donation was given to ASC.

Westside – Meetings being held at “The Gathering Place” community center at 5310 S. Willow.

### **Old Business**

Tradition 10 Reading & Discussion: NA has no opinion on outside issues; hence the NA name ought never be drawn into public controversy.

- Rochelle R. reinstated for recorder.

### Elections:

- Tommy M. was elected as Policy Facilitator.
- Colin P. was elected as Co-Treasurer.
- Tommy and Colin will serve for the remainder of the 2017 term and can be nominated for 2018 term. Both positions are open for nominations for 2018.

### Financial Subcommittee Report:

- Heather M. presented a verbal Financial Subcommittee Report. The ASC is within budget overall with 31% remaining. Some categories exceeded budget, while some fell short of projected expenses.
- Although projected budget expenses were on target, projected revenue is not. The ASC has received \$6,740.14 in donations, but has spent \$7,271.76 in the period from January 1 through September 30, 2017.
- The subcommittee suggests lowering our expenses for the ASC meetings by finding a less expensive option for ASC meetings. A consistent meeting location is needed.

**Note:** Please bring suggestions in for alternate meeting locations for 2018 HASCONA meetings, including cost information, to the ASC meeting in November. A decision will need to be made by the January 2018 meeting.

- The financial subcommittee discussed strengthening the attendance policy for ASC elected trusted servants. A policy change proposal will be drafted and presented at the next meeting.
- ASC subcommittee facilitators are currently required to attend the Financial Subcommittee meetings, but this is not happening consistently. The financial subcommittee recommended adding to the reasons on can be removed from office to include three total ASC absences or missing any two financial subcommittee meetings.
- New connection for “virtual” phone line was arranged by Steve. P. There is no longer a physical location for the phone line, so disconnections will not occur due to changes to a building.

- The finance subcommittee agreed that HACNA would order a Square chip reader that the ASC could use for its events if needed.
- For bookkeeping purposes an expense report/check request form has been developed and will be distributed to members. Requirements for its use are already in policy. The form will be used for all advance requests and expense reimbursements.

#### Group Outreach:

- Group Outreach was discussed along with ideas about how to bring groups back into the ASC meetings.
- A draft Outreach Message and information form was printed and distributed to members. The form is intended for use when visiting non-participating groups. The ASC agreed that the Outreach Subcommittee needed help covering all the non-participating groups in a shorter period. A list of non-participating groups was also distributed. Members were asked to provide feedback on the form and to coordinate with the Outreach Subcommittee when visits are made. Members can use the forms if they visit a group and submit completed forms to HASCONA at the next meetings.

**Note:** Feedback about the draft message and information form is requested from groups.

- The Ninth Step: We made direct amends to such people wherever possible, except when to do so would injure them or others. A suggestion was made related to the ninth step that HASCONA
- Needs to make amends to the groups for the disorganization and dysfunction of the past ASC meetings.

**Note:** Members briefly discussed this and agreed to generate ideas for how to do this at the next meeting. (Please take back to groups for input.)

**Break:** 2:50

#### **New Business**

New Proposals – None

#### ASC Meeting Changes:

- December ASC meeting postponed because it falls on New Year's Eve. The December meeting, including elections, will be held January 7<sup>th</sup>, 2018. All nominations are due at the November meeting. Mike B. agreed to check with the Montrose Center about rescheduling the December meeting.
- PI & Outreach Subcommittee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Friday@8pm at Hugs Not Drugs.
- H&I meet on the 3<sup>rd</sup> Sunday@2:30pm at Hugs Not Drugs.
- Policy meet the 3<sup>rd</sup> Sunday@1pm at Hugs Not Drugs.
- Next Financial Subcommittee meeting is on January 28<sup>th</sup>, at the Montrose Center prior to the January ASC. Confirmation will need to be made with the Montrose Center for the extra hour prior to the meeting.
- HASCONA will discuss how inmates can request literature directly to AAI.

Literature Request:

- HASCONA need to how inmates can request literature directly to AAI. Steve P. received a request and asked the ASC for guidance on how to handle such requests.

Nominations for 2018:

- Policies section on Nominations and Elections was read by the Co-Facilitator.
- George nominated for Facilitator, qualified himself.
- Colin P. nominated for Treasurer, qualified himself.
- Bret nominated for Outreach, qualified himself.
- Steve P. nominated for RCM 1, qualified himself.
- Tommy M. nominated for Policy, qualified himself.
- Rochelle nominated for recorder, qualified herself.

**Administrative and Sub-Committee Report** – Based on time, only key items were reported. See attached written reports as submitted.

Co-Facilitator's Report – Has accepted to step up to the HASCONA Facilitator position. No written report submitted.

RCM 1 Report – John E. was absent but submitted a written report. see attachment.

Activities Facilitator's Report –The Halloween event donation of \$62 to the church was approved by HASCONA. Looking for a Venue for 2017 New Year's Eve Event, send suggestions on HASCONA website or NA Facebook, can also contact Kat C. by phone.

H&I Report - Commitment is ending and position is up for reelection. Please put the word out. H&I/PI Learning Day Presentation is on November 23@Hugs Not Drugs 5pm-6pm as part of the Thanksgiving Day event.

The Cenikor Foundation (Co-Ed) treatment center is being considered for a new H&I facility.

Review of the day's business was conducted.

**Meeting adjourned at approximately 4:30.**